WORD SEARCH: Volunteer Opportunities

There are many jobs that volunteers can perform to help with a production! The word search puzzle below contains a list of many of those jobs. Look for the words forwards, backwards, up, down and diagonally. Disregard any spaces between words.


CALENDAR  CLEANUP  COMMUNITY OUTREACH  CONCESSIONS  COSTUMING  EXPERTISE  FLYERS  FUND RAISING  GRANT WRITING  HAIR STYLING  HOSPITALITY  MAKEUP  MARKETING  PHONE TREE  PHOTOGRAPH  POSTERS  PRESS RELEASES  PROFESSIONAL  PROGRAM DESIGN  PROPERTIES  PUBLICITY  SCHEDULE  SECURITY  SET BUILDING  SNACKS  SOCIAL NETWORKING  STRIKE  TICKET TAKER  USHER  VIDEOGRAPHER

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WORD SEARCH: Volunteer Opportunities

Vocabulary

1. CALENDAR—Schedule for cast, crew and volunteers to know which days they need to be present and see the deadlines for various projects
2. CLEANUP—An on-going job that requires keeping the facility, including onstage and audience areas, clean and usable for others by making sure projects and materials are put away after each rehearsal, work day or show
3. COMMUNITY OUTREACH—Working with community organizations to get large groups together for a field trip to the theatre often with a “group discount” on tickets. This is particularly popular with senior citizen centers and retirement communities. Helps to “paper the house.”
4. CONCESSIONS—Selling of refreshments at intermission
5. COSTUMING—Creating costumes. Often includes searching craft or second-hand stores for items that can be modified to make what is needed
6. EXPERTISE—What volunteers can bring to the theatre. If you have an graphic designer, have them help with designing publicity material; an electrician can help with sound and lights
7. FLYERS—Or handbills can be passed out in bulk to announce your production
8. FUND RAISING—Any activity to raise funds for the production. Ideas include bake sales, car washes, concessions, etc.
9. GRANT WRITING—The planning, research, organizing, writing and packaging of a proposal to a funder for monies
10. HAIR STYLING—Styling hair before production, adding color, securing wigs or whatever is necessary
11. HOSPITALITY—Greeting and accommodating guests with special requests (i.e. assisting with handicapped seating or getting cushions for small children)
12. MAKEUP—Applying and removing stage makeup for production
13. MARKETING—A person who helps sell the production to audiences through direct communication means (i.e. tele-marketing, advertising, securing radio/TV time or newsletter/newspaper space)
14. PHONE TREE—Requires a handful of volunteers, each with a bank of cast, crew or volunteer numbers to call for special announcements or requests
15. PHOTOGRAPHER—Takes photos during rehearsal, construction and of cast and crew (individual and groups). If photos are to be taken during production, make sure and check with the publisher of your play so that you abide with copyright law!
16. POSTERS—Posted in public places for advertising of your show
17. PRESS RELEASES—Statement prepared about the upcoming production for newspaper and/or radio
18. PROFESSIONAL—A person who is expert at his or her work
19. PROGRAM DESIGN—Besides listing the cast and scene breakdown of your show, a program can be a great fund raiser by selling advertising to local companies and families (“Good Luck” advertisements) and giving credit to companies that have donated to the production
20. PROPERTIES—Articles other than costumes and scenery used in your production
21. PUBLICITY—All information, articles or advertisements disseminated to notify the public of your upcoming production
22. SCHEDULE—Timetable for getting various projects accomplished
23. SECURITY—Precautions taken to make the theatre safe for patrons
24. SET BUILDING—To build the set pieces, backdrops, etc.
25. SNACKS—To keep cast, crew and volunteers happy during long rehearsals and work days
26. SOCIAL NETWORKING—To utilize various online programs to connect with others and share information, ideas, schedules, etc.
27. STRIKE—To disassemble a set and remove it from the stage
28. TICKET TAKER—Takes tickets at the door
29. USHER—Escorts patrons to their seats
30. VIDEOGRAPHER—Videotapes the production. Make sure and check with the publisher of your play so that you abide with copyright law!